



**КРЕМЛИН БАЗА**

# Functions & Catering

Effective for all bookings made from  
1 January 2010

## The Venue

## Место

---

Canberra's premier Russian 5-star lounge bar, Kremlin Bar is the perfect venue for business and social functions and special events. With a large capacity, full gourmet food catering and a range of AV facilities, the Kremlin Bar can host almost any type of function or event.

The Kremlin Bar is perfectly sized for intimate events and can hold up to 100 people comfortably for larger functions.

## Venue Use

## Использование Места

---

### **Non-Exclusive Use**

We can generally reserve some seating for your group if you plan to have less than 15 guests and the reservation time is earlier in the evening. Tables reserved for Friday or Saturday nights are on a best effort basis and we cannot guarantee reservation after 8pm as the venue fills up later into the night.

For groups of 40 or more guests we strongly recommend that you consider an exclusive hire booking of the lounge area or the whole venue so that entry for all your guests can be guaranteed and there is plenty of seating available for them. See below and next page for more information about exclusive hire options.

### **Exclusive Use – Lounge Area Only**

This option gives you exclusive use of the lounge area only. The lounge area can hold up to 60 people (sitting and standing). The rest of the venue will be open to the general public. Your guest will be stamped so that they can be identified as having access to your bar tab when ordering at the bar.

### **Exclusive Use – Whole Venue**

This option gives you exclusive use of the whole venue. The venue can hold up to 100 people (sitting and standing). The venue will be closed to the general public and your guests will have full use of the venue and its facilities.

## Exclusive Bookings

## Исключительно Запас

Bookings for exclusive use of the Kremlin Bar are available with the following hire fees, available in whole hours until 10pm only.

### Lounge Area Only (maximum 60 people)

#### Hire Fee Per Hour

Wednesday & Thursday

\$350

Friday & Saturday

\$450

### Whole Venue (maximum 100 people)

#### Hire Fee Per Hour

Wednesday & Thursday

\$550

Friday & Saturday

\$650

Sunday, Monday & Tuesday\*

\$750

### Hire Fee Rules & Conditions

The minimum hire period is 2 hours.

The hire fee is payable for each hour of hire as per the rates above.

Whole venue or lounge hire cannot go beyond 10pm – all areas of the venue will be re-opened to the general public by 10pm. For example, if you want to have a 3 hour function on a Saturday night, then the latest you can start your exclusive function hire of the lounge or whole venue would be 7pm. This would allow the venue to reopen to the general public at 10pm.

\* Exclusive bookings on Sunday, Monday or Tuesday, when the venue is normally closed, require the venue to be hired for a minimum of 3 hours.

Full payment of the hire fee must be made a minimum of 10 business days prior to your booking date. Your booking cannot be confirmed or guaranteed until full payment is received.



**КРЕМЛИН БАЯ**

### Minimum Bar Spend

As of 1 January 2010, the venue no longer requires any minimum bar spend when hiring the venue. It is now up to you to decide if you wish to put on a bar tab for your guests and how much you want to spend on that bar tab.

### Discounts

A happy hour discount on all alcoholic drinks is available for any initial bar tab of \$4,400 or more. If you choose to take the discount and you do not spend your whole bar tab then any unused portion is no longer refundable. You must decide up front when setting up your tab if you wish to participate in the discount when your initial tab is over \$4,400, as our point of sale system must know this up front so that it applies the discount to all your purchases.

### Cancellations

The hire fee will be refunded in full if a cancellation is made a minimum of 10 business days prior to your function. Cancellations less than 10 business days before your function will forfeit 50% of the total hire fee.

**By paying your hire fee you agree to the rules and conditions set out in this brochure.**



You can optionally setup a bar tab for your guests and this can be setup to your specifications.

Bar tabs must be pre-paid in full before they can be used and can be topped up later in the night if you wish to keep it going for your guests.

Accepted payment methods are cash, EFTPOS, American Express, MasterCard or Visa.

Diners and cheques of any type are not accepted.

Common bar tabs normally include beers, house spirits, house wine, house sparkling, soft drinks and juices. However you can choose to setup the bar tab with whichever items you like, including cocktails, imported beers and premium spirits.

Please discuss your requirements with us when you arrive on the night and we will try and design a bar tab to suite your needs.

Your guests are also free to purchase any other available drink that you have not included on your bar tab and they can pay directly for these type of drinks as they are purchased.

### **Drink Tickets**

Drink tickets are available and are an easy way to ensure all your guests have fair access to the bar tab at the beginning of your function. Once everyone has used their allocated drink tickets the bar tab can then be open up more freely to satisfy the heavier drinkers.

Drink tickets cannot have a dollar value attached to them. Each drink ticket must equate to any one allowable drink on your bar tab.



Your catering order must be finalised and paid for in full a minimum of 10 business days before the function date. Minimum order is 4 platters (any size).

## **GOURMET CATERING**

### **Platter Size Options**

\$55 Large Platter (20 serves) - choose 1 menu item per platter

\$88 Party Platter (40 serves) - choose 1 or 2 menu items per platter

### **Catering Menu Items**

#### **Calamari**

Fresh pan fried Calamari with Coriander and Fresh Chilli

#### **Lamb and Pork Kefthetes**

Spiced Lamb , Pork, Parsley and Sage Kefthetes (meatballs) served with a Tzatziki dip

#### **Prosciutto skewers**

Skewered Parma Prosciutto and Organic Rockmelon

#### **Chorizo**

Grilled Spanish Chorizo served with a Tzatziki dip

#### **Tomato Bruschetta**

Toasted Bruschetta topped with Ripe Vine Tomato, Basil and Truffle Oil (*v*)

#### **Seafood Bruschetta**

Toasted Bruschetta with a seafood mousse

(*v*) indicates vegetarian item

Gourmet catering at the Kremlin Bar is provided by Benchmark Restaurant. All catering for functions at the Kremlin Bar must be ordered from the Kremlin Bar. You cannot make any arrangements directly with Benchmark Restaurant.



Your catering order must be finalised and paid for in full a minimum of 10 business days before the function date. Minimum order is 4 plates.

## NON-GOURMET CATERING

Beer Battered Chips	\$15 per plate
Crunchy Wedges	\$15 per plate
Spicy Wedges	\$15 per plate
Spring Rolls	\$15 per plate
Dim Sims	\$15 per plate
Chicken Nuggets	\$22 per plate
Salt & Pepper Calamari	\$22 per plate

Each plate serves approximately 4 people.

## Providing Your Own Catering and BYO

Kremlin Bar does not allow guests to bring their own food or drinks of any kind, however you can bring a cake. It is an offence under the Liquor Act to bring any kind of alcohol on to an on-premise licensed venue.

If you are celebrating a birthday, engagement, wedding or any other special occasion at the Kremlin Bar then you are welcome to bring a cake.

The Kremlin Bar staff are happy to present the candle lit cake at an arranged time, and will provide a knife and napkins. Please see the bar staff upon arrival if you would like the cake refrigerated.



## Door Host

## Дверь Персона

---

During normal operating hours we have a door host (security) checking proof of age, dress code and managing the outdoor area.

We also offer an optional extra service for exclusive hire bookings where we are able to dress a door host as a Russian soldier. This offers some great photo opportunities and gives your event an extra unique Soviet feel. This optional extra service is available at \$110/hour during your exclusive hire period (minimum 2 hours required) but due to the uniform is only available during the colder (winter) months.



## Audio/Visual Facilities

## Звук Способность

---

### Projector

A projector and large screen is available for Microsoft PowerPoint presentations and slide shows, or an image/photo slideshow.

Please provide the Microsoft PowerPoint file or photos (as JPG files) on a CD or USB memory drive. To avoid disappointment on the night we recommend that you provide your media to the Kremlin Bar at least one week prior to your function so that it may be loaded and tested with the venue's equipment.

### Microphone/PA

A microphone is available to use for speeches and presentations.

**Projector and Microphone/PA use cannot be provided when the venue is open to the general public. These services are only available during a whole venue exclusive hire period.**



**КРЕМЛИ БАР**

Our resident DJs are available for your function at \$110/hour during your exclusive hire period (minimum 2 hours required).

### **Providing Your Own DJ**

Use of the house DJ equipment by your own DJ is available.

A \$500 security deposit is required for use of the equipment which must be paid a minimum of 10 business days before the function date. The deposit is returned one week after your function once all equipment is checked to be in working order by our resident DJs. Refund is provided by the same method it was paid.

The Kremlin Bar DJ box has 2 Pioneer CDJ200s, 2 Technics turntables, a Pioneer mixer and a freestanding monitor speaker. The DJ's mixer is also wired into the house speakers.

Note that the turntables do not include the needle attachments and your DJ will need to bring their own needle attachments.

This option is only available while you have the Kremlin Bar booked for a whole venue exclusive hire period.

If your DJ does not need to use any of the Kremlin Bar equipment and is bringing their own completely self contained setup then the security deposit does not need to be provided. A four outlet power board will be provided only.

### **Providing Your Own Music**

When booking the Kremlin Bar whole venue exclusively you are welcome to bring your own MP3 music to be played through the house sound system.

This option is only available during the whole venue exclusive hire period. On nights that are open to the public, once the exclusive hire period ends and the general public are able to enter the bar, the normal bar music will resume.

To avoid disappointment on the night we recommend that you provide your media to the Kremlin Bar at least one week prior to your function date so that it may be loaded and tested with the venue's equipment.



## Booking Your Function    Зарезервировать функцию

---

Functions should be booked online through the Kremlin Bar website at [www.kremlinbar.com.au](http://www.kremlinbar.com.au)

If you require any additional information, or have any questions, please email [info@kremlinbar.com.au](mailto:info@kremlinbar.com.au) and we will respond to your questions within 3 business days.

## Payment Methods

## Оплата Методы

---

Payments for all products and services can be made either in cash or EFTPOS at the bar, or by credit card (American Express, MasterCard or Visa) at the bar or over the telephone. See the next page for our trading hours to find the best times to stop in when making payment in person.

## Dress Code & Proof of Age

---

Standard dress code and proof of age (over 18 years of age) checking applies at all times, regardless of exclusive hire periods.



**КРЕМЛИН БАР**

## Contact Us

## Свяжитесь Нами

---

### Address

65 Northbourne Ave  
Canberra City ACT 2601  
(between Qantas Travel office and Jolimont Bus Terminal/Novotel entrance)

### Telephone

(02) 6257 7779

### Fax

(02) 6248 8832

### Email

[info@kremlinbar.com.au](mailto:info@kremlinbar.com.au)

### Web

[www.kremlinbar.com.au](http://www.kremlinbar.com.au)

### Trading Hours

Monday	Closed (available for exclusive hire)
Tuesday	Closed (available for exclusive hire)
Wednesday	5pm till late
Thursday	5pm till late
Friday	4pm till late
Saturday	7pm till late
Sunday	Closed (available for exclusive hire)



**КРЕМЛИН БАР**



**КРЕМЛИ БАЯ**

© Kremlin Bar Pty Limited  
v1.8 January 2010

